

Jaipur Engineering College and Research Centre

Dear Exhibitor,

We are delighted to welcome you to the SMART BUSINESS HACKATHON & EXHIBITION, 2019. As a valued Exhibitor, we will ensure and do everything possible to make your presence in this State-level Event, a pleasant experience.

This Exhibition Manual contains complete details for your assistance. To help us serve you better, you are requested to complete the enclosed forms carefully and mail us the scanned copy latest by January 31, 2019.

For further details, please write to

Mr. Mukesh Agarwal

Email: mukeshagarwal.cse@jecrc.ac.in Ph No: +91-9214044474

Website: <http://smartbusinesshackathon.com/>

With best regards,

Jaipur Engineering College and Research Centre

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Welcome to Smart Business Hackathon & Exhibition, 2019

Jaipur Engineering College and Research Centre (JECRC) and Rajasthan Technical University (RTU) is jointly organising the 'SMART BUSINESS HACKATHON' which will be sponsored by Technical Education Quality Improvement Program (TEQIP-III), will be held on 23rd & 24th February at JECRC Campus. This event will be a strategic platform for young entrepreneurs, enterprises, industries, technologies, and to leverage the latest technical innovations on our businesses and daily lives.

Exhibition Venue: JECRC Campus

Distance to the venue from:

Jaipur International Airport: 10 KM.

Jaipur Railway Station : 18 KM.

Sindhi Camp Bus Station : 18 KM.

Registration Fee:

Total Fee Payable : 5000 Rs

Fixed Charge : 1000 Rs

Security Deposit : 4000 Rs (**Refundable** after completion of event.)

The registration will be confirmed only after approval & receipt of fee.

RULES & REGULATIONS

A. GENERAL

1. All applications for participation should be made on the attached Application Form. Submission of this form will confirm participation and acceptance of rules and regulations. The organizers reserve the right to accept or refuse any application without assigning any reason.
2. Allotment of stands is final only on receipt of 100% payment and clearance from the Organizers.
3. All payments should be made by NEFT/Digital Modes, details:
Name : **SOCIETY FOR TRANSFORMING ENGINEERING EDUCATION**
Account No : **6912040745**
IFSC : **KKBK0000271**
Bank & Branch: **Kotak Mahindra Bank, Sardar Patel Marg, Jaipur**
4. Arrangements will be made for providing round-the-clock security on 23 February, 2019. However, the Organizers are not responsible for any theft, pilferage, loss or damage of any material, goods or properties belonging to individual Exhibitors at any time before, during or after the Exhibition for any reason or cause whatsoever.
5. If due to Force Majeure or other unavoidable circumstances, the Organizers are forced to cancel the Exhibition, the Exhibitor will not be entitled to claim damages or compensation of any kind other than refund of space contribution. The Organizers reserve the right to reschedule the event in the interest of the Exhibition.
6. The Organizers may alter or add new rules and regulations for the benefit of the Exhibition. Such rules will be given in writing and will be binding on all the Exhibitors.
7. Power Supply: Power supply for general purposes will be provided.

B. ENTITLEMENTS TO EXHIBITORS

1. Every 9 square meter of exhibit space will get:
 - a. 1 Table
 - b. 2 Chairs
 - c. One Power point (5 Amp)
 - d. One Dustbin
 - e. Only 2 persons are allowed for stall
2. **Apart from above anything extra required shall be available on additional charges and must be ordered in advance with 100% advance payment. Please refer forms for additional services given in the Manual below.**
3. Entry to the event is on production of Exhibitor's service badge and office ID.
4. **Possession letter, duly filled and signed by responsible and authorized signatory is mandatory to get possession of the stall.**
5. Subletting of a stand to any other party is not permitted.

6. No alteration to the size or position of the stand is permitted without prior written approval of the Event Partner who reserves the right to change the layout/stand number or gangways.
7. **Further, no banners, placards, exhibit etc. will be allowed on the premises or complex or on the roads in the vicinity. Such unauthorized display is liable to be removed without notice at the cost of the exhibitor. Exhibits must not obstruct passages.**
8. No stand will be left unmanned during the exhibition. Exhibitor personnel must be present at least 30 minutes before the visiting hours of the exhibition. Any activity which amounts to nuisance or noncompliance of any rules or guidelines of organisers, venue management or the rule of the land caused by the exhibitors will not be permitted. The Event Partner shall have the right to take remedial action in such cases.
9. The exhibitor should not cause any damage to the site/building/stand. Any such damage will be made good at the expense of the exhibitor. The exhibitor will also indemnify the Event Partner against any claims resulting from mishaps due to faulty equipment/faulty handling of material or non-observance of legal or safety requirements by them
10. Occupation and Completion of Site: The exhibitor, its labour, agents, employees and contractors may enter the Exhibition premises for erecting the stand and preparing Exhibits during the build-up period of the Exhibition allowed by the organiser. The exhibitor undertakes that the site or stand will be ready, occupied and all Exhibits installed and arranged thereon for displays and all arrangements in connection therewith completed by 08.00 am Feb 22, 2019 on the evening before the opening of the Exhibition.
11. Transport vehicles will not be allowed inside the venue beyond the specified date & time. All
12. Exhibitors are requested to co-operate and complete the stall work well in time.

DECLARATION FORM

Indemnity / undertaking

Dear Sir,

I/We, the undersigned, hereby declare that I/We have read and understood the Rules and Regulations of participation in “**Smart Business Hackathon & Exhibition**” as well as the contents of the Exhibitors’ Information and that I/We agree to abide by the said Rules and Regulations without reservation. Further, I/we also indemnify JECRC against any loss of property / damages / loss of life / accidents etc.

Name:

Designation:

Organisation Name:

For and on behalf of Exhibitor

Signature

Company Seal

FORM NO. 01

Requirements for Additional Services

Exhibitor can inform their requirement with the Contractors at the venue and the same will be supplied by the Contractors on payment. Also, your requirement/s must be forwarded to the Event Managers by Email by (before) 15/02/2019 on pravinkumarsharma.ece@jecrc.ac.in

Additional Requirements for :

1. Electrical
2. Audio Visual Equipment
3. Temporary Manpower
4. Security

The above services are available at the venue at additional cost.

Tariff for additional requirements attached are mentioned on Page 11.

FORM: 02
Possession of Stand

Name of Exhibitor (Organization Name): _____

Stand No.: _____

(To be filled in and submitted at the time of taking physical possession of the stand)

We have made full payment of our space, Rs. (Rupees Only).

possession of our stand to Mr. / Ms.

**ALL OUR WORK WILL STOP AND WE WILL CLEAR THE AISLES AND PASSAGES
OF ALL EXHIBIT MATERIAL**

BY 08:00 P.M. ON 24 February 2019

Name of the Exhibition Coordinator:

Signature:

Company Seal:

FORM: 03
Exhibition Entry Pass

To: The Security-in-Charge

From:

Name of Exhibitor:

No.

Please allow exit of participation at "Smart Business Hackathon, 2019".

Signatories:

Exhibition Coordinator:

Security:

Date:

Date:

Time:

Time:

TARIFF CARD FOR ADDITIONAL SERVICES

S.NO	DESCRIPTION OF ITEMS	COST PER UNIT (INR)	Qty	AMOUNT
1	Table (one side open)	700		
2	Chair	100		
3	Glass Round table per day	1000		
4	Plasma 42''(Per Day)	3000		
5	Plasma 32'' (Per Day)	2500		
6	LCD Projector	3000		
7	Computer	2000		
8	Printer	2000		

THIS FORM MUST BE COMPLETED AND RETURNED BY EVERY EXHIBITOR AFTER CAREFULLY READING THE CONTENTS.

Event Operations Team

Helpline Numbers

Mr. Anil Jain
+91- 9460984340

Mr. Pravin Kumar Sharma
+91- 9460556454